



FAX: (255 22) 2124914, 2118905  
PHONE: (255 22) 2115079/80, 2111951.  
AFS: HTDQYOYO  
Email: [tcaa@tcaa.go.tz](mailto:tcaa@tcaa.go.tz), [ais@tcaa.go.tz](mailto:ais@tcaa.go.tz)  
Website: [www.tcaa.go.tz](http://www.tcaa.go.tz)

**UNITED REPUBLIC OF TANZANIA**  
**TANZANIA CIVIL AVIATION AUTHORITY**  
Aeronautical Information Services  
P.O. Box 2819, DAR ES SALAAM  
Tetex House, 4<sup>th</sup> Floor, Pamba Road

**AIC**

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The following circular is hereby promulgated for information, guidance and necessary action

*Margaret T. Munyagi*  
**Director General**

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### **VALIDATION AND CONVERSION OF LICENCES GRANTED OUTSIDE TANZANIA**

1. Validation of Foreign licences in accordance with the Civil Aviation (Personnel Licensing) Regulations 2006, Part IV is effected by the Tanzania Civil Aviation Authority (TCAA) only in exceptional cases and for specific purposes, e.g. for individual delivery, demonstration or training flights. This method of recognizing a foreign licence is not generally used in cases where a licence holder is seeking regular employment as an air crew of Tanzania registered aircraft. In such cases, the applicant should apply to the Director General P.O. Box 2819, Dar es Salaam for conversion terms and should submit licences and log-books for assessments.
2. **CONVERSION OF PROFESSIONAL PILOT'S LICENCES.**  
  
Where a holder of a current foreign licence wishes to convert it to a Tanzanian licence the following conditions will apply in each of the particular cases set out below: In every case, if the applicant is in current day and night flying practice with no long lay-off from flying, he will be exempt from the general flying tests, day and night. If not, he may be required to take either or both.
3. **THE HOLDER OF A KENYA OR UGANDA A.T.P.L. OR C.P.L. WITH OR WITHOUT INSTRUMENT RATING APPLYING FOR AN EQUIVALENT TANZANIAN LICENCE SHALL:**
  - i) Meet in full the experience requirements for the Tanzania licence,
  - ii) Pass the initial medical examination Class I,
  - iii) Pass the technical examination in Tanzania Air Law, flight rules and procedures,
  - iv) Pass the renewal instrument rating flight test for ATPL/CPL. The applicant shall pass the initial instrument rating flight test in case of non-currency of the rating in the licence to be converted.

**4. THE HOLDER OF AN ICAO STYLE (OTHER THAN KENYA OR UGANDA) A.T.P.L. APPLYING FOR AN EQUIVALENT TANZANIAN LICENCE SHALL:**

- (i) Meet in full the experience requirements for the Tanzanian licencee,
- (ii) Pass the initial medical examination Class I;
- (iii) Pass the technical examination in Tanzania air law, flight rules and procedure and East African Meteorology;
- (iv) Pass an initial instrument rating flight test;
- (v) Pass R/T examination.

**5. THE HOLDER OF AN ICAO STYLE (OTHER THAN KENYA OR UGANDA) C.P.L. APPLYING FOR AN EQUIVALENT TANZANIA LICENCE WITH OR WITHOUT INSTRUMENT RATING SHALL:**

- (i) Meet in full the experience requirements for the Tanzanian licence;
- (ii) Produce evidence of additional experience requirement of 50 hours of flight time;  
*\*This additional requirement shall not apply where the applicant can produce evidence of having completed an approved course of training for C.P. L;*
- (iii) Pass the initial medical examinations Class I; -
- (iv) Pass the technical examination in Tanzania air law, flight rules, procedures and East African Meteorology;
- (v) Pass R/T examination.  
Candidates who fail the above papers may be referred for re-examination. Candidates who fail to pass the above examination in three attempts will not be accepted for further examination until a period of one month has elapsed from the date of the last examination. All passes previously obtained become invalid and all subjects must be re-taken.
- (vi) Pass the initial instrument rating flight test if the rating is to be included in the licence.

**6. THE HOLDER OF AN ICAO STYLE PRIVATE PILOT'S LICENCE APPLYING FOR AN EQUIVALENT TANZANIAN LICENCE SHALL:**

- (i) Meet in full the experience requirements for the Tanzanian Licence
- (ii) Pass medical examination Class II;
- (iii) Pass the air law, flight rules, procedures and East African Meteorology examinations.
- (iv) Pass R/T Examination.

N.B. Holder of Kenya or Uganda PPL shall be exempted from the East Africa Meteorology and R/T Examinations.

**7. TYPE RATING GROUND AND FLIGHT TESTS.**

A Professional Pilot licence cannot be granted without the inclusion in the aircraft rating of at least one type in either Part I or Part 2. To qualify for the inclusion of a type rating the applicant will be required to successfully pass a type rating examination relevant to the type of aircraft. Additionally, the applicant will be required to demonstrate satisfactorily in the aircraft, to a

competent type rating examiner, his competence in doing the various manoeuvres and drills (including emergencies) appropriate to the aircraft type and to the rating required i.e. Pilot in Command or Co-Pilot.

The type rating examiner must possess a Professional Pilot Licence with the aircraft type endorsed in group 1 of the licence. The examiner must have at least 150 hours on the aircraft type to be flight tested.

The candidate shall be subjected to flight test only if his licence to be converted is endorsed with the aircraft specific type rating to be included in the Tanzanian licence.

The holder of a current professional or Private Pilot Licence issued by a Contracting State who wishes to fly Tanzania registered aircraft for pleasure or private purposes only may have his licence validated for a period of four weeks after passing an oral air law, flying rules and procedures examination.

## **8. CONVERSION OF LICENCES OF NON-TANZANIANS SEEKING EMPLOYMENT IN TANZANIA.**

Aircraft owners/operators are urged to give priority of employment to Tanzania nationals. Where it becomes operationally necessary to employ a non-Tanzanian, the pilot earmarked for employment shall be well experienced to impart the knowledge to Tanzanians. Such expatriate pilots shall have a minimum of CPL IR and 1000 hours of flying experience for employment or those specified in the company operations manual whichever is higher.

This requirement does not absolve the aircraft owner/operator from the statutory requirements needed of obtaining resident and work permits from the relevant authority in Tanzania for the employment of non-Tanzanians

This part shall not apply to foreigners who are employed by non-profit making organizations of a religious or charitable nature.

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