

	<p style="text-align: center;">TANZANIA CIVIL AVIATION AUTHORITY AIR NAVIGATION SERVICES INSPECTORATE</p>	<p style="text-align: right;">Revision: 1</p>
<p>Document No: TCAA/QSP/SR/AC/ANS - 03</p>	<p>Title: Training Programme for ATS staff</p>	<p style="text-align: right;">Page 1 of 2</p>

1.0 PURPOSE

1.1. Under Regulation 18(c) of the Civil Aviation (Certification of Air Navigation Service Providers) 2017 Regulations, each Air Navigation Services Provider (ANSP) is required to develop and implement a training programme for all the ATS staff.

1.2. This Advisory Circular (AC) is issued to provide general information and guidance on the development of training programmes for personnel engaged in the provision of Air Traffic Services.

1.3. The ANSP shall develop and implement training programmes for all personnel involved in the provision of Air Traffic Services basing on the guidelines in this advisory circular

2.0 REFERENCES.

- 2.1 The Civil Aviation (Certification of ANSP's) Regulations; 2017
- 2.2 The Civil Aviation (Personnel Licensing) Regulations; 2017
- 2.3 ICAO Doc 9426 - ATS Planning Manual

3.0 GUIDANCE AND PROCEDURES

3.1 General

3.1.1 Formal training of ATS personnel shall be carried out in aviation training institutions recognized by the Authority. This is essential as it will ensure that ATS training is standardized and meets the operational requirements of ATS.

3.2 Structure of the ATS Training

3.2.1 The ATS training programme shall be structured to include the following:

- a) basic training;
- b) On-Job-Training
- c) currency training
- d) refresher training
- e) advanced training;
- f) specialized training

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3.2.2 The ANSP in developing and implementing the ATS training programme shall structure it as reflected in 3.2.1 above and may include the following;

- a) Induction Training
- b) Basic Controller Training
- c) Aerodrome Control Training
- d) Approach Non-Radar Training
- e) Approach Radar Control Training
- f) Area Non-Radar Training
- g) Area Radar Control Training
- h) Computer Training
- i) Management Training
- j) Human Factors Principles
- k) Safety Management Systems Training
- l) RVSM, ADS-B and PBN Concepts


3.3 Training records

3.3.1 The ANSP shall ensure that training records, including OJT are properly kept for inspection.

3.3.2 The training records shall include certificates, OJT tasks performed and any other documents related to training and approval of jobs performed.

3.4 Requirement for approved curriculum

3.4.1 The ANSP shall develop training programme for the ATS personnel as required by this circular.



Tanzania Civil Aviation Authority

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